

## Summary Sheet

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<b>Meeting dates:</b>	April 12, 2018
<b>Agenda Item 3:</b>	2017-19 Proviso Workshop
<b>Presenter(s):</b>	Nate Pamplin, Policy Director Amy Windrope, Deputy Director Invited Panel, Budget and Policy Advisory Group

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### **Background summary:**

When they enacted the 2017-19 biennial operating budget, state lawmakers directed WDFW to complete three tasks to improve the Department's long-term financial stability and operational efficiency:

- Develop a long-term plan to balance projected expenses and revenues by providing prioritized options for spending reductions and revenue increases.
- Identify and implement management improvements and operating efficiencies.
- Conduct a "zero-based budget review" to accompany the Department's proposed 2019-21 operating budget.

### Update

Since the March Commission meeting:

- The Department is continuing a process to develop a carry-forward level budget for 2019-21. The agency will need to implement a \$30+M reduction in services if no new funding materializes.
- Using the zero-based budget analysis where the agency's budget was divided into eight major outcome areas, the Department created internal Outcome Leadership Teams composed of executive and senior staff from various Programs and Regions to identify reductions and/or enhancements for the 2019-21 biennium. The Outcome Leadership Teams will also lead Strategic Planning and the development of Performance Measures for the 2019-21 Strategic Plan.
- The January through March quarterly report was submitted to the Legislature.

### April 12 Proviso Workshop

Over the past several months, the Department has provided updates and detailed budget information to prepare the Commission for upcoming decisions in August.

Staff will brief the Commission on the approach for developing the carry-forward level budget for 2019-21 that assumes no new revenue (i.e., a reduction of \$30+M from current service level) and utilizes the zero-based budget analysis. Staff will also lead an exercise to seek guidance on potential trade-offs in decisions in identifying reductions and enhancements. Finally, five members of the Department's Budget and Policy Advisory Group (Fred Koontz, Butch Smith, Andy Marks, Greg Mueller, and Jen Syrowitz) are invited to serve on a panel to share their perspectives on the progress and draft findings of the advisory group with the Fish and Wildlife Commission.

### June Proviso Workshop

The Department will share the draft proposals for the budget and agency-request legislation to

hear the Commission's feedback and be able to incorporate it prior to vetting through public meetings in June and July. Further, Department staff will respond to a 'blue sheet' request regarding state and federal legislative processes.

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**Policy issue(s) you are bringing to the Commission for consideration:**

The Commission has expressed an interest in being more engaged in agency governance and influencing budget priorities. Both the recent Organizational Assessment by Matrix Consulting Group and the legislative direction in the proviso also encourage Commission engagement.

This is foundational information to prepare the Commission for engagement on the zero-based budget analysis and the development of a long-term revenue plan; as well as setting the stage for development of the next strategic plan and 2019-21 agency request legislation and budget decision packages.

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**Fiscal impacts of agency implementation:**

Without new funding, the Department is anticipating a \$30+M reduction in services in 2019-21 biennium. The Department is identifying low priority work to eliminate and will develop decision packages for existing work that needs new revenue and is at risk for reduction, and for new enhancements. The Commission will make decisions on the agency's budget proposals and will be asked to approve the long-term funding plan and zero-based budget analysis at the August 2018 meeting.

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**Public involvement process used and what you learned:**

Upcoming Proviso-related meetings:

Budget and Policy Advisory Group: May 2; 9am-4pm; Ellensburg

Additional meetings of the Budget and Policy Advisory Group are being planned for July 13 and August 1, both meetings in Olympia. The agency will schedule at least six public meetings throughout the state on its budget proposals during the summer of 2018.

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**Action requested:** N/A

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**Draft motion language:** N/A

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**Justification for Commission action:** N/A; Briefing only

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**Post decision communications plan:** N/A